

Academic Leadership Council
Meeting Minutes
2:45 pm
Thursday, January 8, 2026
TTC 4370/4380

Present: Almeda C, Benard D, Brady J, Coblentz D, Digby K, Dockerty K, Hadzic O, Hughes-Winfrey S, Jonas P, Keena T, Kring B, Loucks D, McCann V, Murray B, Myers S, Ott J, Ott S, Pearson S, Prister L, Pruis C, Purdy B, Ratliff J, Rivard K, Rodgers A, Ross C, Schmidt J, Stefanick T, Wells L

Non-voting attendees: Adams M, Bair R, Bergen N, Brandt A, Carneiro-Stephens S, Dunneback M, Durkee R, Eagan P, Ferguson R, Fontaine A, Fredericks G, Grohs P, Hollins S, Keith B, Naatjes A, Postula S, PUNCHES B, Raines M, Ramsey J, Reynolds B, Salinas C, Smith J, Talsma B, Tanis S, Valliere J, Vezeau R, Wagner J, Walters M, Wright K

1. Call to Order – 2:45 pm
2. Review/Revise Agenda- None
3. Approve Minutes – Minutes for Friday, December 5, 2025: Motion; seconded; Approved.
4. Guests- Introduced Julie Smith, Associate Director of Marketing; Sonya Hollins, Alumni Relations
5. Officer Reports
 - 5.1. Chair - Jenny Ott – No Report
 - 5.2. Vice Chair - Philipp Jonas – No Report
 - 5.3. Secretary – Susan Pearson- No Report
 - 5.4. Master of Committees – Kevin Dockerty – No Report
 - 5.5. Faculty Liaison – Jim Ratliff – No Report
6. Academic Services – Paige Eagan
 - 6.1. Course and Curriculum – Joe Brady- Committee Information
 - o Four items were presented for approval:
 - 6.1.2 Level 1: Dan Benard
 - o ELT 101P: MARC Level 1- new pilot course. Prepare students to prepare for successful entry into US Department of Labor or State Registered Apprenticeship programs upon successful completion student receive Michigan Apprenticeship Readiness Certificate. Course required for MARC certification; will go active Winter 2026.
 - o EMT 274P: new pilot course. Prepare experienced clinicians with the advanced skill required to transport critically ill and injured. Course serves as a preparation for IBSC certification for State of Michigan. Course will go active Summer 2026.
 - 6.1.3 Level 2: Bill Kring
 - o MTA (Machine Tool Automation AAS) – Returning to original course requirements. Removing the following courses: AUTO 170, WELD 182, WELD 184, and WELD 186 as options in Technical Electives. Adding the following courses: WELD 120, WELD 151, and WELD 153 in Technical Electives.
 - 6.1.4 Motion to approve Level 2 changes; Seconded; Motion approved.
 - 6.2 Faculty Instructional Manual – in progress
 - 6.3 Grant updates- No Report

- 6.4 Accreditation Updates – Angela Marsh-Peek (Paige Eagan) – Thanked faculty for providing additional documentation of accreditation compliance. All additional updates send to Office of Review for Dr. Sweeney.
- 6.5 Other- Surveys
- 6.5.1
- CCSSE (Community College Survey for Student Engagement)- Given during Winter semester during 2nd week of classes beginning February 2026. Survey offered as hybrid on website or QR Code, see college newsletter for additional information. Collected data discussion in Fall 2026.
- 6.5.2
- CCFSSSE (Community College Faculty Survey for Student Engagement) – Faculty will receive survey in April 2026.
- 6.5.3
- DESSE- (Dual Enrollment Survey for Student Engagement)- Given to high school students, date of survey will be announced.
- 6.5.4
- HLC (Higher Learning Commission) Student Survey- Will be sent via KVCC email on Monday, January 12, and open until January 21, 2026. Faculty will encourage student to complete survey.
- 6.6 Capital Outlay state funding for Skill Technical Trades through Lansing remains in a pending status.
7. Faculty Support – Gail Fredericks
- Elizabeth Orgeron, Academic Development & Instructional Technology Analyst, started December 3, 2025. FSC is now fully staffed.
8. Unfinished Business
- 8.1 Evaluation Kit, moving to new questions is on hold at this time
- 8.2 FERPA FAQ sheet forthcoming, Sarah Hubbell
9. New Business
- 9.1 Discussion item: Guided Self Placement- will continue discussion in February 2026 to include CLO.
- 9.2 Anna Fontaine – provided data on assessment outcomes (Chart provided during meeting). Faculty will review and provide feedback.
10. Outstanding Issues and Updates
- 10.1 Enrollment Reporting- Philipp Jonas
- The numbers from December 19 were a headcount up 5.8% and credit hours up 9.2%. As of January 9, 2026 the headcount is 4.4% and credit hours are 6.0%.
11. Upcoming meeting dates 2026 – 1PM – 4370-80 TTC
- 11.1 February 6
- 11.2 March 13 meeting at 12:30-1:30 in 4370-80
- 11.3 April 3
12. Other
- 12.1 Reminders-
- CLO/ILO data submission **is required for all courses** part-time and full-time faculty are teaching starting in Fall 2026. Data can be submitted anytime.
- 12.2 Announcements/Events
- Sonya Hollins, Alumni Relations will be reaching out to faculty and staff for ideas on including alumni in events

- KVCC Basketball games ongoing, SDS will provide popcorn for games

13. Adjournment – 3:21 pm.